



State of New Jersey
DEPARTMENT OF HEALTH

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KAITLAN BASTON, MD, MSc, DFASAM
Acting Commissioner

To: Licensed Health Care Facility CEO
Patient Safety Reporting System Liaisons

From: Mehnaz Mustafa
Executive Director, Health Care Quality Informatics

A handwritten signature in black ink, appearing to read "M. Mustafa".

Date: November 27, 2023

Subject: Registration for Patient Safety Reporting System (PSRS)

I hope this memo finds you well. It has come to the attention of the Department of Health that your facility is not presently registered for PSRS. We are writing to inform you of an important function that enhances patient safety and streamline adverse event reporting in New Jersey.

As part of our continuous efforts to improve patient safety and ensure prompt and effective reporting of adverse events, we have implemented the Patient Safety Reporting System (PSRS). The PSRS is an electronic reporting platform designed to streamline the reporting process of adverse events and associated Root Cause Analyses (RCAs). There is no other method to report Patient Safety events to the Patient Safety Reporting System (PSRS).

We understand the critical role that healthcare facilities play in maintaining patient safety and the significance of reporting and analyzing adverse events to prevent recurrence and improve overall patient care. As such, all licensed healthcare facilities in New Jersey must utilize PSRS in order to begin the process of reporting.

"The "Patient Safety Reporting System" (PSRS) is an electronic reporting system used to report adverse events and associated Root Cause Analyses (RCAs). The first step in registering for the PSRS is to contact PSRS at (609) 633-7759. During the registration process, the facility will receive instructions for creating a MyNewJersey account. When registration for PSRS and the MyNewJersey account are complete, the PSRS may be accessed by clicking on the "DOH Patient Safety Reporting System" link located on your MyNewJersey Portal page."

Benefits of PSRS: By participating in the PSRS, your healthcare facility can avail itself of the following benefits:

1. Streamlined Reporting: The electronic reporting system simplifies the process of reporting adverse events and RCAs, saving time and effort for your staff. The first step is identifying and registering facility users for the PSRS electronic reporting system.
2. Improved Patient Safety: Timely and accurate reporting of adverse events enables the identification of potential risks and the implementation of preventive measures to enhance patient safety.
3. Data Analysis: The PSRS provides valuable data analysis tools that can help your facility identify patterns and trends related to patient safety incidents, enabling informed decision-making.
4. Regulatory Compliance: Complying with the PSRS requirement ensures that your facility is in adherence to the state's patient safety reporting regulations.

We encourage you to take immediate action to register for PSRS and familiarize yourself with the system's functionalities to ensure smooth reporting of adverse events in your facility. For any queries or assistance related to PSRS registration or reporting, please don't hesitate to contact our dedicated support team at 609-633-7759.

Thank you for your cooperation in this matter, and we look forward to your prompt registration in PSRS.

- c. Jianping Huang, Director, Health Care Quality Assessment
Michael Kennedy, Executive Director, Certificate of Need and Health Facilities Licensing